



LOSS/DAMAGE CLAIM FORM

INSURER: Farmers’ Mutual Insurance Limited
Phone: 02 6041 2611
Fax: 02 6021 4435
Email: aust.claims@fmg.co.nz

Issuing Office:
FMG Insurance
PO Box 828
ALBURY NSW 2640

Warning: Failure to supply true or correct information may result in your claim being declined.

OFFICE USE ONLY		
Claim No.:	Excess: \$	Client No.:
Due Date:	Sum Insured: \$.....	

TO ALLOW US TO SETTLE YOUR CLAIM AS QUICKLY AND EFFICIENTLY AS POSSIBLE:

CLAIMS FOR LOST/STOLEN GOODS

1. Please fully complete the claim form detailing the age and purchase price for each lost or stolen item, and attach any supporting documentation you may have. Please ensure claim form is witnessed by a J.P. or similar.
2. Please provide proof of ownership, such as, receipts, photos, manufacturer’s booklets, etc.
3. Obtain two quotes for each of the lost or stolen items. Quotations for replacement must be for property of equivalent style and quality to that which was lost.
4. Obtain a Police Acknowledgement of Lost Property Report quoting the Police reference number.
5. Send all of the above to our office for settlement or further instructions.

PLEASE REMEMBER all recovered property becomes the property of FMG Insurance.

CLAIMS FOR DAMAGED GOODS

1. Please fully complete the claim form. (For damaged goods there is no need to have your claim form witnessed by a J.P.)
2. Please ensure the damaged goods are available for inspection if needed.
3. Obtain one quote for repairing costs and confirmation from the repairer regarding the “cause of loss”.
4. If the goods cannot be repaired, please obtain a written statement from a repairer as to why not. (Do not let the repairer write “uneconomic to repair” as this tells us nothing. We need a detailed costing.)
5. If the item is irreparable please obtain two quotes for replacement. Quotations for replacement must be for property of equivalent style and quality to that which was lost.
6. Send all the above to our office for settlement or further instructions.

PLEASE REMEMBER all Damaged Goods become the property of FMG Insurance.

7. The loss/damaged property belonged to:
8. Is there any other party with an interest in the loss/damaged property? eg. Hire Purchase. If so, give details:
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9. Was there any other Insurance covering the property at the time of Loss? If so, give details.
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10. Have you completed the Schedule of Loss? Yes No
11. If this claim is for articles lost or stolen, please advise what steps you are taking to prevent this happening again:
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SECTION 4: THE PRIVACY ACT 1988

The Privacy Act 1988 requires us to tell you that we are collecting personal and other information so that:

- We can process your claim.
- We can calculate your loss.
- Determine our liability.
- Compile information for future product development.
- Handle your claim efficiently.

This may also mean that we are required to disclose your personal and other information to third parties such as other insurers, assessors, investigators, agents, or as required by law.

You have the right to have access to your personal information at anytime and to correct this information if required. This can be done by contacting us on (02) 6041 2611 during normal office hours.

SECTION 5: DECLARATION

I/We declare that the information provided is true and correct.

I/We acknowledge that I/we have read and understood the information concerning the Privacy Act 1988, detailed above. I/we agree for FMG Insurance to collect, store, use, and disclose my/our personal and sensitive information. I/we acknowledge that the collection of this information is a requirement to allow FMG Insurance to process my/our claim.

Insured's Signature Date

The Items listed in the Schedule of Loss are a true and faithful account of loss sustained by:

.....

as a result of the Loss/Damage detailed above and does not include any profit or advantage of any kind. AND I make this solemn declaration conscientiously believing the same to be true.

DECLARED AT:thisday of.....

Before me:.....

Justice of the Peace, Solicitor

Notary Public, Postmaster/Postmistress

Witness Signature

